

 INTERNATIONAL COLLEGE IMPERIA	INTERNATIONAL COLLEGE IMPERIA		
	REPLACEMENT OF CERTIFICATES AND METHOD OF PAYMENT		
	Doc. No. : EU05	Rev. No. : 2	Effective Date: 03.03. 2021

**WE AIM TO COMPLETE ALL REQUESTS TO EXAMINATION DEPARTMENT
WITHIN 10-14 WORKING DAYS**

International College IMPERIA can only offer a replacement original certificate if the original is damaged or officially confirmed as lost. Damaged certificates must be returned as evidence if a replacement certificate is required.

The replacement certificate fee is **RM250**.

Graduation details

Name at time of Graduation	Date of birth
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Award title	Date of Graduation
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Address details

Address certificate to be sent to	Your email address
<input style="width: 95%; height: 80px;" type="text"/>	<input style="width: 95%;" type="text"/>
	Your contact number
	<input style="width: 95%;" type="text"/>

Signature _____	Date _____
-----------------	------------

Direct bank-in to:

Bank : CIMB Bank
 Account's Name : IMPERIA COLLEGE
 Account's Number : 8004520919

Kindly provide the copy of the payment slip and return the complete form to:

Examination Department, International College IMPERIA, Level 11, Menara Summit, Persiaran Kewajipan USJ 1, 47600 UEP Subang Jaya, Selangor.
Fax +603-8024 2426 Email exam@imperia.edu.my

FOR OFFICE USE ONLY

Received by :
 Date Received :
 Remarks :