



**PART 1 PERSONAL PARTICULAR**

Name (as per IC/Passport)			
Student ID No.		Study Mode (Full-Time/Part-Time)	
Programme			
Intake		Current Semester	
Contact No. (Telephone/Hand phone)		Email	

**PART II SUBJECT DETAILS**

No.	Subject Code	Subject	Credit Hours
1.			
2.			
3.			

Note :

- 1) To be filled within two (2) weeks after the semester commences.
- 2) Student must only be allowed to take maximum of 18 credit hours per semester during long semester and 9 credit hours during short semester.
- 3) However, a student's subject registration will not be accepted if:
  - a) He/She had failed a pre-requisite subject(s) or;
  - b) Student has reached the maximum number of subjects for the semester, in which case the last subject(s) listed on the form will not be enrolled or;
  - c) Student has outstanding debt, which has yet to be settled at the point of subject enrolment.

**Student's Signature** : \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>Retake Fee</b> <i>*charge stated is per credit hour</i>	<b>RM 250 [Foundation]</b> <b>RM 300 [Diploma &amp; Executive Diploma]</b> <b>RM 400 [Degree]</b>
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**Direct bank-in to:**

Bank : CIMB Bank  
Account's Name : IMPERIA COLLEGE  
Account's Number : 8004520919

Kindly provide the copy of the payment slip and return the complete form to:

**Examination Department**, IMPERIA College, Level 11, Menara Summit, Persiaran Kewajipan USJ 1, 47600 UEP Subang Jaya, Selangor.

**Fax: +603-8024 2426** Email: [account@imperia.edu.my](mailto:account@imperia.edu.my) and [exam@imperia.edu.my](mailto:exam@imperia.edu.my)

**PART III FOR OFFICE USE ONLY**

EXAM DEPARTMENT	FINANCE	HEAD OF DEPARTMENT Approved/Rejected
	Amount Paid : _____	
	Due Date : _____	
	Received by : _____	
	Date : _____	
	Remarks : _____	
( Signature & Stamp )		( Signature & Stamp )
Date : _____		Date : _____